

Contract Evaluation Rubric

If you completed at least the minimum number of items, and they are all excellent (5), the grade for the contract is an A. If they were all completed, but with minimal effort (3), the grade is a C. If there is a mix of 3s, 4s and 5s, use your intuition and remember that some items (like homework) are more important than others (like CD worksheets). For every required (bold) item on the contract that is missing, lower the maximum contract grade by one letter. (1 missing = maximum grade of B, 2 missing = C, etc) For every item less than the minimum stated on the contract, lower the maximum contract grade by one half letter. (1 missing = maximum grade of A-).

Labs:

- 5 Write-up shows a thorough understanding of the subject being investigated. It has a title and a date. It includes a goal, well-organized lab notes if data is collected and a conclusion written in your own words. The conclusion is a short essay which tells briefly what you did, answers the question posed in the Goal, and includes your understanding of *all* the "Things to Discuss" questions. (The conclusion should *not* be in a question and answer format.) The procedure includes a diagram if it's appropriate.
- 4 Write-up is missing several of the items described above (e.g. no diagram, and an conclusion that only addresses *some* of the "Things to Discuss" questions. The write-up shows a fair understanding of the subject being investigated.
- 3 Minimal write-up, showing little understanding of the topic.

Homework:

- 5 Write-up shows a thorough understanding of the readings. It has a title and a date, and is stamped as "on time". It has two columns, with complete reading notes summarizing each assigned section in your own words on the right. The left hand column should have an assessment of your level of understanding with "5" being complete and "1" being not at all. It should also include questions or comments about things you didn't understand. The final section consists of complete and correct answers to *all* assigned questions and problems.
- 4 Write-up is missing several of the items described above (e.g. partial or incomplete reading notes, no left hand comments, several problems not corrected or left blank.)
- 3 Minimal write-up, major sections missing (e.g. no reading notes) or not stamped as "on time".

Worksheets:

- 5 Worksheets are complete and correct and are stamped as "on time".
- 4 Worksheets are substantially complete. Answers are brief and may include occasional errors.
- 3 Worksheets show minimal understanding and are missing whole answers. Note: *All* worksheets turned in must be stamped as "on time" to be turned in as legitimate contract items.

Class Notes:

- 5 Class notes are complete - including days when you were absent. Class notes show understanding of material. Well organized journal. Every entry has a date and title.
- 4 Class notes are incomplete, with some missing. Not all entries are distinct, with title and date.
- 3 Minimal class notes, showing little understanding of material. Disorganized journal, with few titles / dates.